

1941

January 7, 1941

The Board of Trustees of the Athens Clarke County Public Library met in the Y.M.C.A., on Tuesday, January 7th, 1941 at 4:00 P.M. There were six members present.

The minutes of the December meeting were read and approved.

The Treasurer reported a balance of \$7.63 in the bank after paying \$126.21 on bills. The City and County have paid for 1940.

Mrs. Green moved that the Chairman be authorized to select a committee from the Board to work with the City Council Finance Committee and County Commissioners. Seconded by Mr. Burnet and carried.

Mrs. Wilkins made her annual report (see files). Mr. Burnet moved that report be accepted and incorporated in minutes. This was seconded by Mrs. Green and carried.

Mrs. Bailey reported on the Open House Reception given in the Library on December 6th. Mrs. Bailey received \$7.00 in cash and spent \$3.50 and the \$3.50 left was turned over to Mrs. Wilkins for deposit in the general account. Moved and seconded.

Miss Berry gave her report.

Mr. Burnet on the suggestion of Mrs. Green moved that the iron gates owned by the Library be given to the Y.M.C.A. Mrs. Bailey seconded. Carried.

Mr. Burnet moved that the Librarian be empowered to adjust hours as she sees fit. Seconded. Carried.

The meeting was adjourned.

Respectfully submitted,

Nell Upshaw Gannon, Secretary

B. M. Grier, President.

Report to trustees on January 7, 1941 by regional librarian.

1. Mrs. N.M. Irby has been appointed by the President of the Woman's Club to have charge of the locked display case in the library and to get in touch with the different organizations in town, etc,
2. A letter was written to the Southern Iron Works in Atlanta about the iron gates and grill work that were used before the new partition was made. This letter was never answered.
3. An NYA girl is working in the library 60 hours per ~~week~~^{month} and an NYA boy is working 40 hours per month.
4. Jackson county has been dropped from the proposed region -
5. It was suggested that the janitor be paid by check at the end of each week, a definite amount be kept in the petty cash drawer, the other fine money be deposited in the bank, all expenditures be authorized by regional librarian and all purchases have a receipt and be initialed by purchaser. That the books be audited at the end of the year.
6. A record of the night borrowers was kept during the month of December to see if it is wise to keep the library open until 8:00 every night except Saturday night. The library was open 23 days in the month. 47 borrowers came in from 6-7 and 21 from 7-8.
7. Miss Spence, State Director of Libraries, was here in December and asked that all radio programs with the exception of story hour on Wednesday be discontinued. WPA requires all publicity to be directly about the library - book lists, book reviews, Bookmobile schedules, reports, etc.,

February 4, 1941

The Finance Committee of the Athens Clarke County Public Library met in the Y.M.C.A., on Tuesday February 4, 1941 at 4:00 P.m. There were four members and Miss Berry, the Librarian, present.

Minutes of the previous meeting were read and approved.

The Chairman appointed Mr. Mell, Mr. Erwin, Mrs. Wilkins and Mrs. McHatton and Mrs. Green and the Chairman of the Board to meet with the City and County Finance Committees.

Miss Berry presented the budget. The budget was adopted by a quorum of the Committee appointed by the Chairman.

The Chairman appointed the next Tuesday, February 11, 1941 for a Board meeting, if necessary.

Respectfully submitted,

Marjorie Woods Wilkins,
For the Secretary,
Nell Upshaw Gannon.

B. M. Grier, President.

Minutes of the Regional Library
Executive Committee Meeting
March 12, 1941

Members present: Mrs. Emmett Cabaniss (Oglethorpe)
Mrs. McHatton (Clarke)
Mrs. Wilkins (Clarke)
Mr. Grier (Clarke)
Mr. Gear (Oconee)

Miss Berry explained details of Regional Library ad representation. Motion made by Mrs. Wilkins with a second by Mrs. Cabaniss that inasmuch as the Athens-Clarke County Library recommended a member of one of the Athens banks act as treasurer it was satisfactory with other counties.

Miss Berry circulated two sheets - Financial report and circulation report. Discussion was held. Miss Berry turned the meeting over to Miss Spence from Atlanta who explained what WPA is doing in creating this 1st Regional Library in the State of Georgia. Explained why books were given to aid in futhering service to the project. More books are needed for good service and good service is needed for increased appropriations. Should take three or four years to let Regional Library operate by itself without WPA service. Miss Frances Wood of Gainesville office spoke and told that ~~many~~ many inquiries have been made as to how this Regional Library functions.

Respectfully submitted,
Mrs. John J. Wilkins, Jr.

MINUTES REGIONAL LIBRARY BOARD MEETING, Y.M.C.A. BUILDING.

Athens, Ga., Mar. 20, 1941.

The first Regional Library Board Meeting was called to order by Miss Mary Berry, Regional Librarian, acting as chairman. She introduced each member, telling name, town, and county each represented. The following were present; - Mrs. Gladys Hale, Farmington, Oconee Co.
Mrs. Luther Harris, Crawford, Oglethorpe Co.
Mrs. E.O. Cabaniss, Maxeys, Chr. " Co.
Mrs. T.H. McHatton, Athens, Clarke Co.
Mrs. T.F. Green, " " "
Mr. R.H. Gear, Bogart, Chr. Oconee Co.
Mr. Duncan Burnett, Athens, Clarke Co.
Mrs. Arthur Gannon, " " "
Mrs. Jno. J. Wilkins, Jr., " " "
Mr. B.M. Grier, " Chr. "
Mr. T.S. Mell, " " "
Miss Dorothy Spence, Atlanta, State Supervisor
Miss Frances Wood, Gainesville, Dist. "
Miss Mary Berry, Athens, Regional Librarian,

Copies of a proposed constitution were passed to the individual members. Mr. Grier suggested that constitution be read aloud and then questions, discussion, and vote. Motion made by Gear, seconded by McHatton, and carried.

Motion by Grier that article 3, paragraph (a) be amended to include the Athens Clarke County Board was seconded by Green and carried.

Motion by Gear that constitution be adopted was seconded by Cabaniss and carried.

Motion by Grier that library be called 'Regional Library, Athens Area, Athens, Ga.' was seconded by Gear and carried.

Motion by Mrs. Gannon that the following words in paragraph (b) Section 1 ~~xxxxxxxxxx~~ 'with each county represented' be omitted. This was seconded by and carried.

Motion by Gear, seconded by Grier, and carried that 50% members of the Executive Committee and Regional Board constitute a quorum.

Motion by Grier, seconded by Burnett, and carried that the last sentence in paragraph (a) Sect. 1 be changed as follows; - Special meetings shall be called by the Chairman or by the petition of six members of the board submitted to him in writing.

Motion by McHatton, seconded by Grier, and passed that the annual meeting be held on the first Wednesday after the 1st. of January.

Motion by McHatton, seconded by Gear, and passed the regular semi-annual Regional Library Meeting be held on the 1st. Wednesday after July 4.

Motion by Grier, seconded by Gannon, and passed that Chr. and Regional Librarian ascertain time and ~~date~~ date of Exec. Com. Meeting.

Motion by Grier, seconded by Hale, and passed that the Constitution and By-Laws may be amended at any regular meeting, provided that, two-thirds of those present vote in favor of the amendment and that two-thirds constitute the majority of the ~~board~~ membership of the Board.

Motion by Burnett, seconded by McHatton, and carried that the following serve as officers for 1941; - B.M. Grier, Clarke Co., Chr., R.H. Gear, Bogart, Oconee Co., Vice Chr., Mrs. E.O. Cabaniss, Oglethorpe, Secty. Appreciation was given Miss Berry and Miss Spence for the work on the constitution.

Respt. Submitted,
Mrs. E.O. Cabaniss - Sec.

March 4, 1941

The Board of Trustees of the Athens Clarke County Public Library met in the Y.M.C.A., on Tuesday, March 4, 1941 at 4:00 P.M. There were six members present, and Miss Berry, the Librarian.

The minutes of the January meeting were read and approved and the minutes of the meeting of the Finance Committee in February were read and approved.

Mrs. Wilkins gave a financial report on 1941 appropriations - City of Athens, \$1200.00 and Clarke County, \$600.00.

Miss Berry gave a report on the circulation, which is to be incorporated in the minutes.

The suggestion was made that more publicity be given the Library activities.

There was a discussion of County representation. It was agreed to let the County Commissioners name representatives for the Regional Library Executive Committee.

Mr. Burnet suggested that an employee of one of the Banks keep the Regional Account, issuing checks with signature of an Authorized Board Member co-signing these checks.

Motion made by Mr. Mell that the Chairman appoint three members to serve as the Executive Committee members from this Library on the Regional Library Board. Seconded by Mrs. McHatton and Carried.

The meeting was adjourned upon motion of Mr. Burnet and second of Mr. Mell.

Respectfully submitted,

Nell Upshaw Gannon, Secretary

B.M. Grier, President.

September 17, 1941.

The Board of Trustees of the Athens Clarke County Public Library met Wednesday September 17, 1941 at 4:00 P.M. at the Y.M.C.A. Four members were present: Mrs. Bailey, Mrs. McHatton, Mrs. Wilkins and Mr. Mell and the librarian, Miss Berry.

The minutes of the last meeting were read and approved.

Mr. Mell requested that the names of the members present be incorporated in the minutes.

The treasurer made her report. See files.

The librarian reported on circulation. See files. The librarian also reported that letters of thanks for donations had been sent to the following:

Mrs. James White, Mrs. H.W. Harvey, Mr. H.P. Young, Mr. C.A. Trussell, Mr. D. F. Miller, Mrs. J.C. Jester, Mr. C. J. Childers, Dr. J.C. Wilkinson, Miss Serena Martin, and Mrs. W. P. Young.

Mrs. Bailey moved that Book Week November 2-8 be celebrated with a luncheon. Mrs. McHatton seconded motion. Carried.

The chairman announced that committees would be appointed at a call meeting.

It was suggested that as part of the luncheon program there be:

- 1) A report in leaflet of library services
- 2) Children in costume of Story Book Characters
- 3) That the City Council members and the County Commissioners be invited by Mr. Grier to support and come to luncheon.
- 4) The Bookmobile in front of hotel during luncheon.

Miss Berry presented plans whereby:

- 1) The Library Board ask Mayor McWhorter to issue a proclamation for Book Week
- 2) All merchants be asked for demonstration windows
- 3) Boy Scouts asked to co-operate
- 4) Picture show feature a film from some book.

Mrs. McHatton moved that outlined plan be accepted. Mr. Mell seconded. Motion Carried.
Meeting adjourned.

Respectfully submitted,

Marjorie W. Wilkins
Secretary Protem

B. M. Grier, Pres.

September 23, 1941.

The Board of Trustees of the Athens Clarke County Public Library held a called meeting at the Y.W.C.A. on Tuesday September 23, 1941. Five members were present: Mrs. Bailey, Mrs. Gannon, Mrs. McHatton, Mrs. Wilkins and Mr. Grier and the Librarian Miss Berry.

The minutes of the last meeting were read and approved.

Miss Berry stated the purpose of the meeting: to celebrate appropriately Book Week November 2-8 by having a 65¢ luncheon at the Georgian Hotel November 5 at 1:30P.M. at which the men's luncheon Clubs and representatives from other groups would attend.

The committees appointed to handle the details of the luncheon were as follows:

Menu: Mrs. McHatton and Mrs. Bailey
Speaker: Miss Berry, Mrs. Gannon and Mrs. Wilkins
Invitations: Mrs. Bailey
Statistics: Berry
Publicity: Berry
Decoration: Wilkins and Gannon.

Adjourned.

Respectfully submitted,

Nell Upshaw Gannon
Secretary

B. M. Grier
President.

October 23, 1941.

The Board of Trustees of the Athens Clarke Co. Public Library met at the Y.M.C.A. on Thursday October 23, 1941. Four members were present: Mrs. Bailey, Mrs. Wilkins, Mr. Kell and Mr. Grier and the librarian, Miss Berry.

The minutes of the last meeting were read and approved.

Miss Berry gave a report of the Library Convention in Augusta. She also made the following announcements:

- 1) The Library will have an exhibit at the Legion Fair.
- 2) A motion picture in technicolor is to be made. The money will be furnished by the State Library Association and the picture will be owned by the Association, but will be distributed by the State Library Commission. It will be shown in Athens.

Mr. Grier reported on tickets and invitations to officials, the procuring of a loud speaker and other arrangements pertaining to the Book Week Dinner to be held at the Georgian Hotel Nov. 5. All civic clubs agreed to meet together at this time.

Mrs Bailey reported that 38 invitations had been sent out.

Miss Berry reported on other invitations and booklets. Mr. Grier advised Mrs. Bailey to have the dinner promptly at 1:30.

Mr. Grier appointed a decorating committee for the dinner: Mrs. Wilkins and Mrs. Cannon.

Meeting adjourned.

Respectfully submitted,

Marjorie W. Wilkins
Secretary Protem

B. M. Grier,
President

December 2, 1941.

The Board of Trustees of the Athens Clarke County Public Library met at the Y.M.C.A. on Tuesday December 2, 1941 at 10:00A.M. Seven members were present: Mrs. Ritchie, Mrs. Bailey, Mrs. Gannon, Mrs. McHatton, Mrs. Wilkins, Mr. Mell and Mr. Grier and Miss Spence in the place of the librarian, Miss Berry. Mrs. Wilkins *presided*.

The minutes of the last meeting were read and approved.

The treasurer reported that both city and county have paid in full.

It was ~~decided to~~ file with the minutes the newspaper account of the Book Week luncheon and the copy of the speech of the speaker, Dr. Turner. Due to the illness of Miss Berry who was to report on the luncheon a report was not given at this time.

The Board members expressed themselves as strongly in favor of more frequent library publicity both in the press and on the radio. It was urged that more emphasis be placed upon publicity in the future.

The meeting was turned over to Miss Spence who represented W.P.A.

Miss Spence called attention to a letter which she had written to Miss Berry. This letter was read to the Board. It stated in effect that in order for the Athens Clarke County Public Library to satisfy the state scale of minimum book requirements the local authorities will have to furnish \$315.00 per month. Failure to do this will mean withdrawal of WPA funds. The library will have to report to the WPA library authorities by